

INFORMATION ABOUT COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME PROGRAM APPLICATIONS

🕒 **Applications for Community Development Block Grant Program (CDBG) and HOME Program funds for the 2012-13 program year must be received in our office by Friday, December 9, 2011 at 5:00 p.m.**

🏠 *The current year's application form must be used.*

↔ **Be sure to respond to the question about affirmative marketing.**

📄 **Please limit CDBG applications to two or three pages.**

✉ **Applications sent by fax or e-mail will not be accepted.**

Workshop

We will hold a workshop to provide general information on how to apply for grant funds from the CDBG and HOME programs. The workshop will be held:

Tuesday, November 15, 2011

7:00 p.m. to 9:00 p.m.

Marin County Civic Center

Board of Supervisors Chambers--Room 330 (Third Floor of the Administration Wing)

3501 Civic Center Drive, San Rafael

Please note the location!

(We'll be meeting at the Marin County Civic Center. Use the entrance with the escalator.)

The City of San Rafael will utilize its priorities and evaluation process for requests for CDBG funds in the San Rafael Planning Area. The San Rafael process covers CDBG San Rafael Planning Area funds and San Rafael's share of CDBG Countywide Housing funds. The San Rafael process covers housing and capital (community facility) projects only, and does not apply to public service projects. We will explain the City's process and priorities at the workshop. For more information about San Rafael's process, please contact Katie Korzun of the San Rafael Redevelopment Agency at 485-3134.

In recent years, the City of Novato has followed a process similar to the City of San Rafael, and is likely to continue to do so. For more information about Novato's process, please contact Roy Bateman at 473-6698.

Note that housing projects, including those located in the San Rafael and Novato Planning Areas, may still receive funds from the Countywide Housing component of CDBG and from the HOME Program, which are staffed by the County.

All CDBG and HOME applications should be filed with the County, not the Cities.

If you are unable to attend the workshop, you may call us for an individual consultation, either by phone or in person. We encourage applicants to talk to us about new proposals before they file applications. (Our phone numbers are listed in the “For More Information” section on the next page.)

You may obtain CDBG and HOME informational brochures and application forms at the workshop. After November 10, the application forms will also be posted in Microsoft Word format at www.marincdbg.com. If you’d like us to e-mail application forms to you as Microsoft Word attachments, just e-mail your request to bshannon@co.marin.ca.us or you can call Bonita at 473-6279. If you e-mail or call, specify whether you are inquiring about the CDBG or HOME program or both, and whether you need an application or brochure or both.

What is CDBG?

The CDBG program provides federal grant funds from the U.S. Department of Housing and Urban Development (HUD) to *non-profit organizations and local governments for housing, community facility, and public service projects serving lower income people*. The workshop is designed to inform you about the types of projects eligible for CDBG funding and the process for applying for these grants, and to give you an opportunity to exchange ideas with other applicants and CDBG staff.

Firm figures for the County's next CDBG grant are not yet available. We expect that our 2012-13 program year CDBG grant will be about the same as last year. Here are our best estimates for 2012-13:

Funding Component	2012-13 Estimates
Novato Planning Area*	\$221,753
San Rafael Planning Area*	446,147
Upper Ross Valley Planning Area	53,551
Lower Ross Valley Planning Area	55,202
Richardson Bay Planning Area	108,951
West Marin Planning Area	41,864
Countywide Housing **	173,043
Program Administration	340,000
TOTAL	\$1,440,511

* The estimates for the Novato Planning Area and the San Rafael Planning Area include those areas’ shares of CDBG Countywide Housing funds.

** The Countywide Housing amount excludes San Rafael’s share of Countywide Housing funds, which is part of the San Rafael Planning Area funds, and Novato’s share of Countywide Housing funds, which is part of the Novato Planning Area funds.

What is the HOME Program?

The HOME Program provides federal funding for housing rehabilitation, housing construction, acquisition of existing housing, and tenant-based rental assistance. In 2011-12, Marin County received \$1,084,869 in HOME funds. Because of the complexity of the HUD regulations governing the HOME Program, we will probably restrict funding to only a few very large projects. We will provide general information on the HOME Program at the workshop. If you would like a HOME application or a brochure describing the

HOME Program, you can pick them up at our CDBG workshop, or call us at 473-6698. After November 10, you can also download the HOME application at www.marincdbg.com. For information on opportunities to tap the HOME set-aside for Community Housing Development Organizations (CHDOs), call Roy Bateman at 473-6698. Of all our funding categories, there's the least competition for CHDO funds!

Affirmative Marketing

HUD requires that all CDBG and HOME projects engage in affirmative marketing. Housing projects are required to affirmatively further fair housing. That means analyzing which demographic groups are least likely to apply and taking extra steps to market the program or project to those groups. We will be asking sponsors of CDBG and HOME projects to increase and document their affirmative marketing efforts. Please note that this year's application forms will include new questions about your plans for affirmative marketing. Please respond thoughtfully to these questions. Do not simply copy the text of your application from last year; it is likely to be inadequate. If you have questions about affirmative marketing, or if you think that affirmative marketing does not apply to your project, please call CDBG staff for guidance.

For More Information:

If you have any questions about the workshop or any of our programs, please call Roy Bateman (473-6698) or Reid Thaler (473-6695) at the Marin County Community Development Agency, Federal Grants Division. People with impaired speech or hearing using TDD devices may reach us through the California Relay Service at 711 or (800) 735-2929.

Sign language interpretation and translation into languages other than English are available. If you need sign or other interpretation, please call our office at 473-6279, at least 3 days in advance of the workshop or meeting you would like to attend.

In consideration of persons with environmental sensitivities, please do not wear perfume or other fragrances to the workshop.

For transit information, call Golden Gate Transit at 455-2000 or TDD 711.

Housing Opportunities for Persons with AIDS Program (HOPWA) Information:

For more information on the Housing Opportunities for Persons with AIDS Program (HOPWA), contact Roy Bateman at 473-6698.

If you have questions about the public hearings, please call Roy Bateman at 473-6698 at the Marin County Community Development Agency. People using TTY devices may reach us at 473-3232 (TTY) or through the California Relay Service at 711. In consideration of persons with environmental sensitivities, please do not wear perfume or other fragrances. Sign language interpretation and translation into languages other than English are available upon request. Please call our office at 473-6279, at least three days in advance of the public hearing you want to attend, if you need a sign language interpreter, other language interpretation, an assistive listening device, or other reasonable accommodation. Call Golden Gate Transit (455-2000, 257-4554 TDD) for transit information.



The Consolidated Plan, Annual Action Plans, Consolidated Annual Performance and Evaluation Reports, records regarding past use of Community Development Block Grant, HOME Investment Partnerships Program, and Housing Opportunities for Persons with AIDS Program funds, the Civil Rights Policy, the Residential Antidisplacement and Relocation Assistance Plan, the Nondiscrimination Policy, and program files are available for inspection at the Marin County Community Development Agency, 899 Northgate Drive, Room 408, San Rafael, California. Copies of documents are available in accessible formats upon request.

Marin County Community Development Agency, Federal Grants Division
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